UNLOCKING EFFICIENCY, ENHANCING PRODUCTIVITY

THE FUTURE OF HR AND PAYROLL MANAGEMENT

OrgConnect

WELCOME TO THE FUTURE OF HR & PAYROLL MANAGEMENT

DISCOVER THE ULTIMATE ALL-IN-ONE SOLUTION

Our state-of-the-art HR & Payroll system is designed to streamline your business operations, boost efficiency, and ensure accuracy. Explore our features and see how we can transform your HR and payroll processes.

HR

Payroll

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WHY YOU SHOULD BE USING ORG CONNECT?

Q: What are the challenges of managing human resources manually?

A: Managing human resources manually can be a complex and time-consuming task. Manual processes, spreadsheets, and paperwork often lead to errors, inefficiencies, and missed opportunities.
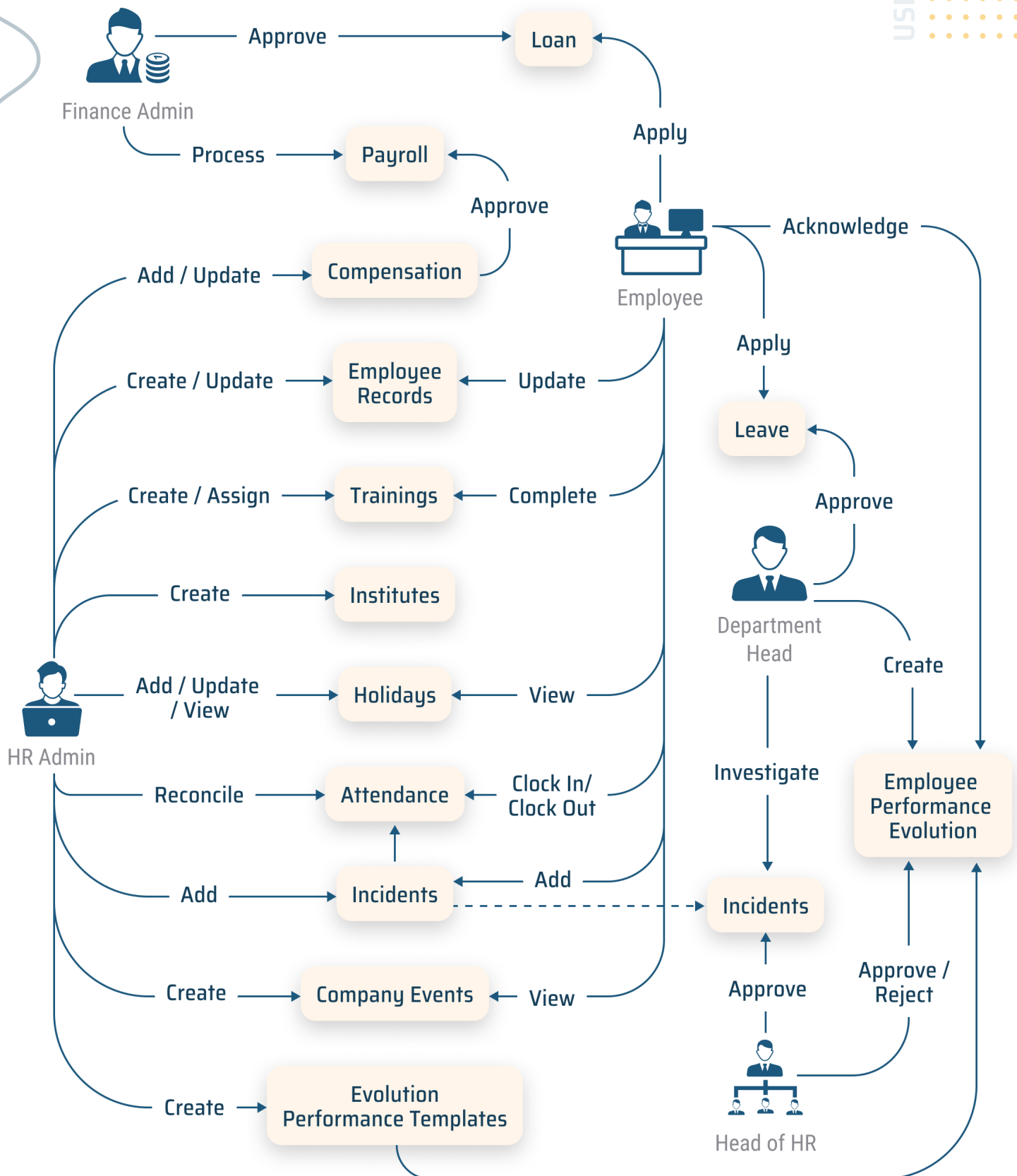
Q: How can our HR and Payroll Management System help overcome these challenges?

A: Our HR and Payroll Management System simplifies and automates HR processes, including employee data management, leave tracking, performance evaluations management, training management, and automated payroll processing.

USER JOURNEY

Finance Admin — Approve → **Loan**

Finance Admin — Process → **Payroll**

Payroll ← Approve

Add / Update → **Compensation**

Employee — Apply → **Loan**

Employee — Acknowledge

Employee — Apply → **Leave**

Create / Update → **Employee Records**

Employee Records ← Update

Create / Assign → **Trainings**

Trainings ← Complete

Create → **Institutes**

Leave ← Approve

Department Head — Create

HR Admin — Add / Update / View → **Holidays**

Holidays ← View

HR Admin — Reconcile → **Attendance**

Attendance ← Clock In/ Clock Out

Employee Performance Evolution

HR Admin — Add → **Incidents**

Incidents ← Add

Incidents — Investigate

Create → **Company Events**

Company Events ← View

Head of HR — Approve

Approve / Reject

Create → **Evolution Performance Templates**

OUR FEATURES

PERSONAL INFORMATION MANAGEMENT

Efficiently handle all aspects of employee information with OrgConnect's Personal Information Management suite.

- **Employee Management Module :** Seamlessly manage employee data from registration to exit. This module offers capabilities for record updates, approvals, searches, comprehensive dashboards, and maintaining digital documents, ensuring a 360-degree view of each employee.

- **Performance Evaluation Module :** Streamline employee performance tracking with customizable templates, evaluation sheets, score registration, approval processes, and detailed reporting. Historical data and auditing features ensure comprehensive performance management.

- **Incident Management Module :** Track and manage employee-related incidents efficiently. Register, approve, view, and audit incidents to maintain a complete record of workplace occurrences.

- **Training Management Module :** Enhance skills development with robust training course management, assignment, approval, and auditing features. Keep a detailed history of all training activities to support continuous employee development.

DAILY ACTIVITIES

Optimize daily HR tasks and improve operational efficiency with OrgConnect's Daily Activities management tools.

- **Attendance Monitor :** Simplify attendance tracking with manual and bulk registration options, holiday and leave integration, and reconciliation features. Detailed historical records and auditing ensure accuracy and compliance.

- **Leave Management :** Manage leave policies and requests effortlessly. Generate and maintain leave ledgers, reconcile leave data with attendance, and integrate leave information with payroll for seamless processing.

- **Roster Management :** Streamline workforce scheduling with monthly roster management, approval workflows, and overtime calculations. Reconcile rosters with attendance data and integrate with payroll for efficient operations.

OUR FEATURES

ACCOUNTS AND FINANCE

Ensure precise and streamlined financial management related to employees with OrgConnect's Accounts and Finance modules.

- **Employees Compensations and Benefits Management Module :** Handle compensation and benefits with features for registration, approval, EPF/ETF management, and increment tracking. Historical records and auditing ensure transparency and accuracy.

- **Loan Management Module :** Manage employee loans efficiently with registration, approval, monthly deductions, and transaction tracking features. Maintain a comprehensive history and audit trail.

- **Payroll Information Management Module :** Maintain secure and confidential payroll information with robust schedule management, employee assignment, salary archiving, and historical records. Ensure data integrity with detailed auditing and reporting features.

- **Payroll Processing Module :** Automate payroll processing from pre-processing to post-processing, including payslip generation and integration with leave, loan, and other payments. Detailed auditing and reporting ensure compliance and accuracy.

ORGANIZATIONAL INFORMATION

Empower your organization with comprehensive information management and decision support tools.

- **Decision Support :** Make informed decisions with robust reporting and analytics. Generate predefined and custom reports, access KPI dashboards, and facilitate ad-hoc inquiries for comprehensive insights.

- **Reminders :** Stay on top of important dates and tasks with automated reminders for anniversaries, benefits, performance reviews, birthdays, and special events, ensuring nothing is overlooked.

- **E-Publication :** Organize and access employee-related documents with ease. Link to network-saved images and scanned documents, ensuring that all data is easy to find and manage.

- **Letters and Mailing Labels :** Streamline communication with customizable letters and mailing labels. Create, customize, and send employee correspondence efficiently, ensuring professional and consistent communication.

OUR SOLUTION

01 TRANSPARENT & SECURE

02 FLEXIBLE & SCALABLE

03 COMPLIANCE MADE EASY

04 SECURE & ACCESSIBLE

05 CLEAR AUDIT HISTORY

06 REAL-TIME VISIBILITY

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BENEFITS

01 ○ Streamlined Processes increase efficiency by automating time-consuming tasks.

02 ○ Minimize the risk of manual errors with automated calculations.

03 ○ Improve Employee Experience by providing employees with visibility into their payroll and benefits information.

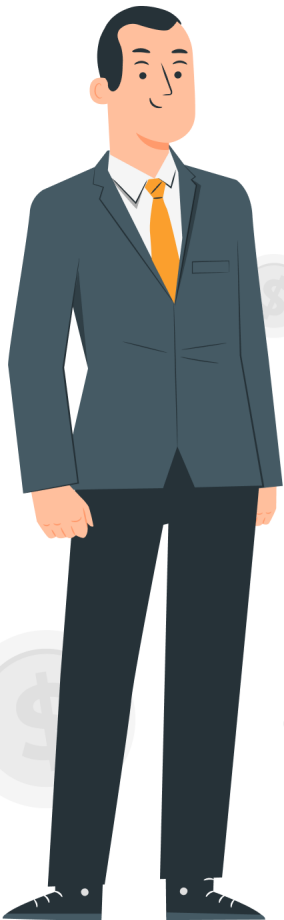**04** ○ Promote trust and transparency within the organization.

05 ○ Data-driven insights enable smarter decision making.

06 ○ Real-time updates enable the execution of informed actions.

07 ○ Save cost by resource optimization and increased operational efficiency.

OUR SERVICES

24X7 SUPPORT

Our dedicated support team is available around the clock to assist you.

DEMOS AND USER TRAININGS

Our clear and engaging demos are tailored to your specific needs, ensuring your team understands the system's functionalities and can leverage its full potential from day one. Also, our comprehensive user training programs allow your team to get started quickly and confidently.
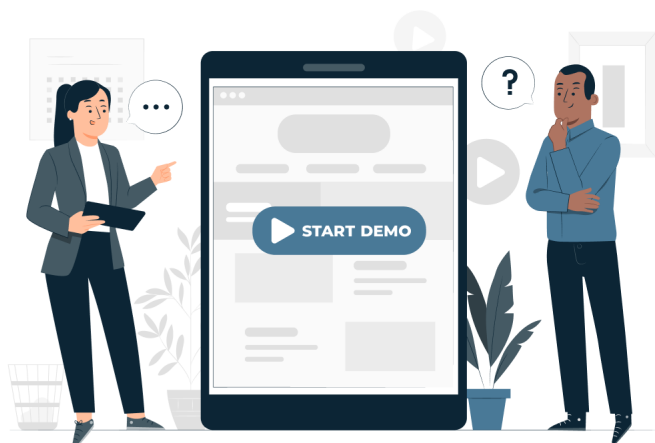
SECURITY AND COMPLIANCE

We take the security of your data seriously. Our system is built with robust security measures to safeguard sensitive information and ensure compliance with industry standards, giving you peace of mind.

CUSTOMIZABILITY

Customize the system to suit your unique business requirements, adapting features and functionalities to meet your needs.

SEAMLESS INTEGRATION

Our system integrates effortlessly with your existing tools, ensuring a smooth transition without any disruption to your current processes.

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CONTACT US

Contact us today to schedule a demo and unlock the full potential of your workforce!

United States

📍 Thistle Hill, Denton, United States.

📞 +01 469 996 4609

United Kingdom

📍 Gladstone Road Colchester, Essex, United Kingdom.

📞 +44 795 396 6250

Sri Lanka

📍 Angampitiya Road, Sri Jayawardanapura Kotte, Sri Lanka

📞 +94 112 888 458/9
+94 77 906 4652

✉️ hello@icptechno.com

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